



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

August 29, 2024  
10:00 AM - A225  
Abbotsford Campus

### APPROVED MINUTES

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**PRESENT:** Afeef Alam, Michael Batu, Chris Campbell, Rhonda Colwell, Joy Enyinnaya, Samantha Hannah, Shirley Hardman, Bobby Jaswal, Amber Johnston, David Johnston, Allyson Jule, Carolyn MacLaren, Stan Manu, Lisa McMartin, Sylvie Murray, Susan Stoneson  
**ABSENT:** Cindy Schultz, Claire Hay, Dana Landry, David McGuire, Donna Alary, Pavandeep Judge, Selena Karli, Shel Stefan, Vlad Dvoracek  
**GUESTS:** Avril Alfred, Anna Cook, Delinah Marples, Catherin McLean, Sheryl McMath, Jessica Pulko, Lee-Anne Stephen, Greg St Hilaire, Zina Lee, Barbara Salingre, Brianna Strumm, Liz Wiebe  
**RECORDER:** Amanda Grimson

**1. APPROVAL OF THE AGENDA**

**2. UEC CHAIR, 2024/25**

**3. APPROVAL OF UEC MINUTES**

3.1. UEC draft minutes: May 17, 2024

**MOTION:**

To approve the draft minutes as presented.  
CARRIED

**4. COURSES AND PROGRAMS**

**4.1. Culture, Media, and Society**

Discontinuation: WMST 201

**MOTION:**

To approve the discontinuation of WMST 201.  
CARRIED

**4.2. Philosophy**

Review with changes: PHIL 230, 483, 491

**MOTION:**

To approve the PHIL course outlines as presented.  
CARRIED

**4.3. Social Work and Human Services**

Review with changes including prerequisites: SOWK 495

**MOTION:**

To approve the SOWK 495 course outline as presented.

CARRIED

#### 4.4. **Upgrading and University Preparation**

Changes including learning outcomes: PHYS 093

**MOTION:**

To approve the PHYS 093 course outline as presented.

CARRIED

#### 4.5. **Criminology and Criminal Justice**

Review with changes: CRIM 100

Review with changes including title: CRIM 103

Review with changes: CRIM 104

Review with changes: CRIM 105

Review with changes including prerequisites: CRIM 135

It was noted that the course content and learning outcomes for CRIM 104 and 105 were relatively brief. Zina Lee (Director, School of Criminology and Criminal Justice) will take these two courses back to faculty for revision.

**MOTION:**

To approve the CRIM 100, 103, and 135 course outlines as amended:

- CRIM 103: course content #11 changed to "**Analysis of** policies, practices, and initiatives in policing, courts, and corrections to ~~address~~ **improve** the equitable and inclusive treatment of Indigenous, racialized, and marginalized people."

CARRIED

Changes to program requirements: Criminal Justice minor

Upcoming program revisions will include an Indigenous course requirement.

**MOTION:**

To approve the changes to the Criminal Justice minor as presented, effective September 2025.

#### 4.6. **Education**

Changes to entrance requirements, program requirements, and program name:

Inclusive Education Assistant certificate (formerly School and Community Support Worker certificate)

Previously known as the Community Support Worker certificate, this program has recently been moved from Social Work to Education with a change of focus.

**MOTION:**

To recommend approval of the changes to the Inclusive Education Assistant certificate as presented, effective September 2025.

CARRIED; 1 OPPOSED

Changes including title, prerequisites, credits, total hours, and course code:

EDAS 131 (formerly HSER 131)

New course: EDAS 181, Supporting the Autonomy, Belonging, and Competence of Students with Complex Needs

New course: EDAS 182, Social Emotional Learning and Mental Health in Schools

Changes including title, prerequisites, and course code: EDAS 190 (formerly HSER 190)

Changes including title, prerequisites, and course code: EDAS 192 (formerly HSER 192)

Changes including title, prerequisites, and course code: EDAS 194 (formerly HSER 194)

The School of Education and School of Social Work and Human Services agree that the revised courses are materially the same as the former HSER versions. Revised course memos and outlines were circulated to committee members prior to the meeting.

**MOTION:**

To approve the new course code EDAS (Education Assistant).  
CARRIED

**MOTION:**

To approve the EDAS course outlines as presented.  
CARRIED; 1 OPPOSED

**4.7. Health Sciences**

Changes to entrance requirements: Health Care Assistant certificate

These changes were postponed.

Changes including title: HCA 110

Changes including title: HCA 111

Changes including title: HCA 112

Changes including title: HCA 113

Changes including title: HCA 114

Changes: HCA 115

Changes including title: HCA 120

Changes: HCA 130

Changes including prerequisites: HCA 131

Changes including prerequisites: HCA 132

**MOTION:**

To approve the HCA course outlines as presented.  
CARRIED

**4.8. Communication**

New program: Journalism minor

**MOTION:**

To recommend approval of the Journalism minor as presented.  
CARRIED

**5. OTHER BUSINESS/DISCUSSION ITEMS**

### **5.1. UEC Terms of Reference proposed draft**

Faculty representation from all areas was discussed. Additional changes to the membership composition can be considered in the coming year.

#### **MOTION:**

To recommend approval of the proposed changes to UEC's Terms of Reference.  
CARRIED

### **5.2. UEC Subcommittees**

- Policy Subcommittee
- Pre-Check Subcommittee
- Admissions Subcommittee
- Transfer Credit Subcommittee

There is a vacancy for a UEC faculty member on both the UEC Policy Subcommittee and the UEC Pre-Check Subcommittee. Notice of the vacancies will be circulated to members in advance of the next meeting,

### **5.3. UEC Liaison reports**

There were no reports.

### **5.4. Policy Subcommittee report**

A summary of this subcommittee's activities is included in the annual report to Senate (item 6.1). Work is continuing on these policies, with the addition of policy 57 (Field Placement) which covers practicums, internships, etc.

### **5.5. APPC report**

There was no report.

### **5.6. Senate report**

There was no report.

### **5.7. Senate Teaching and Learning Committee report**

The committee has recently discussed goals for the upcoming year. Work on a definition of "holistic assessment" is still in progress.

## **6. INFORMATION ITEMS**

### **6.1. UEC Annual Report to Senate, 2023/24**

### **6.2. 2024/25 UEC membership and meeting schedule**

### **6.3. Standing Committees of Senate Resources**

**6.4. Additional UEC Resources**

- [Approval processes and flowcharts](#)
- [Curriculum Quality Guidelines](#)
- [Course development](#)
- [Program changes](#)
- [Integrated Strategic Plan](#)

**6.5. Program suspensions and discontinuations**

Discontinued: Philosophy extended minor

**7. ADJOURNMENT**