

## Policy 236 Review Committee Meeting

Monday, November 23, 2020

11:00am – 12:00pm

Virtual via Zoom

**Attendees:** Bryanna Anderson, Kyle Baillie, Kara Bertram, Rebekah Bracket, Anna Cook, Rajdeep Dhaliwal, Emily Eglsaer, Stephen Gaspar, Shawn Johnston, Jessica Levesque, Greg Mather, Amanda Morrison, Lisa Moy, Mary Saudelli, Zoe Strazza, Carol Suhr, Rebecca Wassef, Chantel Watt, Christine Zapisocki

**Regrets:** Jas Braich, Martha Dow, Sarah Kopan, Maureen Murphy, Betty Peters, Tamzen Trowell

## Minutes

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### 1. Minutes/Agenda

Action items

- Committee Guidelines
- Scheduling of meetings
- Reflect on additional membership
- Review Terms of Reference

The November 23, 2020 Agenda and the November 06, 2020 Minutes were adopted as presented.

### 2. Committee Guidelines

Recommended a survivor centric and trauma informed perspective be added to the guidelines. This was added to the guidelines which will be a living document on Teams.

**ACTION:** All committee members to send definitions to Amanda for collection.

A question of reaching out to people who have more expertise on the subject was brought forth. The committee liked the idea and it was also noted that there are people already on the committee with expertise. For example, Zoe Strazza is a director of the [Dixon Transition Society](#); a community association aims to help prevent violence against women and children. An information session will be explored/planned as a separate learning session.

**ACTION:** Zoe Strazza to gather more information and connect with Kyle and Amanda to set up an information learning session to the committee on a different day than the meetings.

Another addition for the guidelines is to make the policy user centric, as easy for victims as possible and was added to the guidelines.

The committee agreed that the guidelines will be a living document with continued review.

An addition to the guiding principles was made suggesting all documentation be accessible to everyone. This will include advance knowledge for individuals that may need services such as an interpreter. Rebecca will offer assistance in this endeavor.

### **3. Terms of Reference**

Upon review of the Terms of Reference document emailed out, thoughts were opened to the floor.

Ideas for more community representatives was suggested as well as:

- Sara for Women
- Anne Davis Society
- Dixon Transition Society that includes Indigenous support

**ACTION:** Zoe Strazza to find the committee contact information.

**ACTION:** Zoe Strazza to reach out to Community Services and find more organizations in the community.

**ACTION:** Kyle and Amanda to find more membership ideas.

Consensus to add an Alumni representative and a staff member or coach from Athletics was agreed upon. Student athletes were also considered and suggested that input could be gathered from consolation with Athletics and by targeting community athletic groups.

**ACTION:** Emily to reach out to Alumni for a potential committee member.

**ACTION:** Kyle to reach out to Athletics for a potential committee member.

There are still structural challenges in the TOR. The committee agreed that it will be a living document to adjust or modify as needed. One structural issue identified is voting.

**ACTION:** Kyle will look into more voting options for next meeting.

It was decided that the TOR would also remain a living document on Teams, updates made when necessary

#### 4. Open discussion around the Review Process Draft document (attached)

Due to the limited amount of data gathering used to form the provincial legislation policies on sexualized violence, it was recommended by the chair that the committee look for strengths and weaknesses in our own policy and be mindful of unique contexts when using policies from other universities as reference. The goal is to create the best policy for UFV.

Timeline:

- Now to March - collection and organization of data
- March – virtual open house and continued feedback from the community
- April – highlight any new changes and collect final input
- May – create new document and present to VP Students for review
- June to Fall – present document to senior administrators, and the community

Missing pieces:

- Create transparency by having online website for community feedback
- It was identified that instructional and historical knowledge is missing as only one current member is from the original Policy 236 committee.
- Bring in members from similar community organizations for review by membership or a focus group. Potentially involving various faculty departments including Graduate Studies. If the committee involved many departments the benefit would not only be a wide range of perspectives, but also bring more awareness to the policy. This led to the suggestion of two studies; one for faculty and another for staff. Additionally, it was put forth to have a focus group with students with disabilities.

**ACTION:** Kyle and Amanda to track down a list of previous committee members.

**ACTION:** Emily to discuss this option with the FSA for feedback.

**ACTION:** Rebecca to contact students who may be interested in being part of the focus group.

**ACTION:** Kyle/Amanda to add a Centre for Accessibility Services (CAS) focus group to the Process document.

Data gathering process:

- Incorporate feedback from the following groups:
  - SUS – written feedback
  - FSA
  - Admin Co, SAT and EDI
  - Legal (continual review)
  - [Campus Climate Survey](#)
  - [Community Health and Social Innovation Hub](#) (CHASI)
  - Focus groups including marginalized communities, athletics, indigenous peoples, Pride and general (left open to anyone)
- The data will then be synthesized and shared openly with the community (via website) for feedback.

Additions:

**ACTION:** Mary Saudelli will connect with Kyle and Amanda with an example from Brock University.

## 5. Adjournment

- Next meeting: Monday, December 07, 2020 (11am to 12pm) via Zoom