

## TEACHING AND LEARNING ADVISORY COUNCIL

May 28, 2024

2:30 – 4 pm

Zoom

### Agenda

Chair: Christine Nehring

Vice Chair: Michelle Johnson

Committee: \*Evan Taylor, \*Kim Striebel, \* Hassan Javid, \*Selena Karli, \*Renee Prasad, \*Elaine Newman, \*Kseniya Garaschuk, \*Sandra Smith, \*Anna Kuczynska, \*Helen Twentyman, \*Aleksander Jovanovic, \*Heather McAlpine, \*Rita Dhungel, \*Luisa Giles, \*Ismail El Sayad, \*Sian Hurley, \*Trevor Murray, \*Andrea Gormley, Victoria Surtees, Lorna Andrews, Awneet Sivia, Satwinder Bains, Claire Hay, Shirley Hardman \*voting member

#### 1. Territory Acknowledgement

#### 2. 2023/2024 year wrap-up activity

Reflect on your academic year and share a teaching and learning high point.

#### 3. TLAC Chair and Co-chair positions

Christine Nehring and Michelle Johnson's terms end this year; please let us know if you are interested in either of these positions. See [Terms of Reference](#) for details about membership and chair/co-chair positions.

#### 4. TLAC membership

Please let Ruby Ord ([Ruby.Ord@ufv.ca](mailto:Ruby.Ord@ufv.ca)) know if you plan to continue serving on TLAC. If you are stepping down, please let Ruby know, and feel free to recommend a replacement.

#### 5. Roundtable

Opportunity to share any items of interest, updates from your faculty, etc.

#### 6. TLC report – Awneet Sivia

#### 7. Other Business

- **Celebrate Learning event:** Wed, May 29, 2:30 – 4 pm (online)

- Details for [Celebrate Learning](#)
- Register by emailing [TLCEvents@ufv.ca](mailto:TLCEvents@ufv.ca)

- **Accessibility Week:** May 26–June 1

- See the [TeachingMatters newsletter](#) for details.

- **2024/2025 meeting dates:**

Sept 10, 2024	Dec 3, 2024	Mar 11, 2025	June 3, 2025
Oct 8, 2024	Jan 14, 2025	Apr 8, 2025	
Nov 5, 2024	Feb 11, 2025	May 6, 2025	

## TEACHING AND LEARNING ADVISORY COUNCIL

April 30, 2024  
2:30 – 4 pm, Zoom  
Draft Minutes

Chair: \*Christine Nehring  
Co-Chair: Michelle Johnson  
Present: Claire Hay, \*Abhi Rao, \*Helen Twentyman, Michael Fischer, \*Trevor Murray, \*Kseniya Garaschuk, \*Renee Prasad, \*Evan Taylor, \*Luisa Giles, \*Ismail El Sayad, \*Heather McAlpine,  
\*voting members  
Regrets: Awneet Sivia, Kim Striebel, Sian Hurley

### 1. Territory Acknowledgement

### 2. Items for Adoption

- Approval of Agenda – Apr 30, 2024
- Approval of Minutes – Apr 2, 2024 (tabled to next meeting)

### 3. Policy 46: Instructional Responsibilities – Claire Hay

[https://www.ufv.ca/media/assets/secretariat/policies/Instructional-Responsibilities-\(46\).pdf](https://www.ufv.ca/media/assets/secretariat/policies/Instructional-Responsibilities-(46).pdf) Claire noted this policy is long overdue for a review and was last reviewed in 2016. The committee, broadly represented by TLC and faculty, met in March 2024. This is a 2-year project and will be approved by Senate and is connected to other policies. Some things to consider:

- What does instructional work look like now at UFV?
- What could it look like in 5 years?
- What are the forward leaning trends that we need to consider in instructional responsibility?

Comments in chat:

a. Some current strengths of the existing policy are:

Expectations and responsibilities in terms of preparation, communication, and adherence to the academic policies and regulations

- Communication and consultation: instructors to clearly communicate their expectations regarding course syllabus, class attendance, evaluation procedures.
- Timely and professional communication and consultation with students to ensure they receive the necessary support to facilitate their learning
- Flexibility and fairness in evaluations

b. Language could be more strengths-based instead of “consequences for lack of attendance” language use “the importance of attendance”, or clarity around the attendance policy. Some classes are Hyflex or Online and attendance is not required at all.

Comments in link <https://asktlc.padlet.org/clairehay/policy-46-instructional-responsibilities-feedback-padlet-9qpa3qh1afppfzja>

#### 4. Policy 70: Student Academic Misconduct – Heather McAlpine

[https://www.ufv.ca/media/assets/secretariat/policies/Student-Academic-Misconduct-\(70\).pdf](https://www.ufv.ca/media/assets/secretariat/policies/Student-Academic-Misconduct-(70).pdf)

To date the committee has heard from Alisa Webb who talk about how the policy was revised the previous time, and a review from Capilano University who reviewed areas of Generative AI and Indigenization.

The committee agreed to share and receive feedback, talk to other committees, engage students, staff and administrators, and review misconduct policies in the last year.

Areas of focus for the committee include language and tone of the policy, length, organization, policy and procedures, address challenges in a faculty led approach, lens of learning and development of skills (rather than a negative policy-type language), record keeping to address challenges related to workload, and investigate practices.

Heather asked the committee for feedback in areas of focus and process.

Comments

- Address grade grubbing that comes with threats and harassment
- Use academic integrity rather than academic misconduct
- A flow chart is needed for faculty

#### 5. TLAC Chair and Co-chair Positions

Christine Nehring and Michelle Johnson's terms end this year; please let us know if you are interested in either of these positions. See [Terms of Reference](#) for details about membership and chair/co-chair positions.

Luisa Giles volunteered to be vice-Chair.

#### 6. Roundtable

- Michael Fischer is leaving as Navneet Sidhu is coming back from leave. This will be Michaels last meeting.
- Heather McAlpine shared about City Studio Hubub.

#### 7. TLC Report – Awneet Sivia

This will be presented at the next TLAC meeting.

#### 8. Other Business

- ConnectED 2024: Registration is open for UFV's annual PD event. Registration link can be found here [ConnectED](#)
- Next meeting: May 28, 2024, 2:30 pm – 4 pm, via Zoom only

## Teaching and Learning Advisory Council – May 28<sup>th</sup>, 2024

### Teaching and Learning Report – Awneet Sivia

- **ConnectED May 8<sup>th</sup>:** The annual Teaching and Learning conference was a success with over 145 attendees in person and online and 34 sessions hosted by faculty and staff. The keynote address by Dr. Kevin Gannon titled, “The Next Best Thing: Cultivating Hope in Higher Education”, was inspiring. Dr. Gannon provided attendees with both theoretical foundations and practical ideas to enhance equity centred, inclusive, and hope-oriented teaching and learning. Here are some promotional videos created by Victoria Surtees and Courtney Boisvert.
  - Q1 [https://video.ufv.ca/media/Kevin+Gannon+Interview+Q1/0\\_fk8u3ehq/593222](https://video.ufv.ca/media/Kevin+Gannon+Interview+Q1/0_fk8u3ehq/593222)
  - Q2 [https://video.ufv.ca/media/Kevin+Gannon+Interview+Q2/0\\_6g017rg5/593222](https://video.ufv.ca/media/Kevin+Gannon+Interview+Q2/0_6g017rg5/593222)
  - Q3 [https://video.ufv.ca/media/Kevin+Gannon+Interview+Q3/0\\_h2avkttz/593222](https://video.ufv.ca/media/Kevin+Gannon+Interview+Q3/0_h2avkttz/593222)
- **Upcoming Events:** Please see <https://ufv.ca/teaching-and-learning/featured-tlc-events/> for events coming up in June 2024.
- **Readings:**
  - [After a Tough Year for Classroom Innovation, It’s Time for a Reset \(chronicle.com\)](#)
  - [St. Mary’s College of Maryland LEADs the Way \(chronicle.com\)](#)
- **LMS Review:** With IT and TLC members, we collectively scored four proposals for a new LMS and shortlisted three LMSs. The evaluation team of 10 members, including one student rep, seven faculty reps, Awneet (T&L), and Berinder Brar (IT Application Manager) are rating the three vendors by hosting Vendor Demos in the last two weeks of May 2024 for three groups at UFV: ITS, Faculty and TLC members, and Students. The three LMSs that have been shortlisted are Canvas, Brightspace, and Blackboard Ultra. The goal is to have secured the best LMS for UFV by summer 2024 for full implementation in summer 2025.
- **Teaching and Learning Faculty Survey** - Fizza Haider and Courtney Boisvert collaborated on a teaching and learning survey to find the tech usage by faculty since COVID-19. This survey has been released to participants. The link to the survey is here: [Teaching and Learning Faculty Survey](#)
- **Adult Education SIF Grant** - Lorna Andrews, with Amea Wilbur are co-developing Indigenous epistemologies and pedagogies for the Adult Education course (400 level) that will include input from knowledge keepers, elders, and the Indigenous community.
- **COIL: Collaborative Online International Learning** - On May 2<sup>nd</sup>, and May 9<sup>th</sup>, Victoria Surtees participated in a course delivered by an external consultant from UFV International with 5 business faculty and provided feedback to facilitators in order to plan future training for COIL going forward.

## TEACHING AND LEARNING ADVISORY COUNCIL

April 2, 2024

2:30 – 4 pm, Zoom

Draft Minutes

Chair: \*Christine Nehring  
Co-Chair: Michelle Johnson  
Present: Claire Hay, \*Elaine Newman, Mary Saudelli, \*Sandra Smith, \*Andrea Gormley,  
\*Hassan Javid, \*Helen Twentyman, Michael Fischer, \*Trevor Murray, \*Kseniya  
Garaschuk, Lorna Andrews, Leanne Joe, \*Evan Taylor, \*Selena Karli, \*Luisa Giles,  
\*Ismail El Sayad, \*Heather McAlpine, \*Mike Corman \*voting members  
Regrets: Awneet Sivia, \*Andreal Gormley, \*Kim Striebel, \*Anna Kuczynska, \*Sian Hurley

### 1. Territory Acknowledgement

### 2. Items for Adoption

- Approval of Agenda – Apr 2, 2024, approved with amendments.
  - \*Add 2.a, announcement by Michelle Johnson
  - \*Add article discussion from Kseniya Garaschuk, in Roundtable
- Approval of Minutes – Mar 5, 2024, approved.
  - 2.a. Announcement – Claire Hay won the J Lewis Robinson award from the Geographers Society. Congratulations Claire!

### 3. TLAC Terms of Reference revisions

See updates on the agenda – all approved the updates as follows:

- I. Update Dean of Access and Continuing Education to Dean of Education, Community, and Human Development
- II. Update Dean of Professional Studies to Dean of Business and Computing
- III. Update Director of the Career Centre to Director of the Centre for Experiential and Career Education.
- IV. Update new title for Shirley Hardman to Associate Vice-President Xwexwílmexwawt

### 4. TLAC Chair and Co-chair Positions

Christine Nehring and Michelle Johnson's terms end this year. We will be appointing a new Chair and Co-chair at the May meeting. See terms of reference for details about membership and chair/co-chair positions. Please consider this opportunity to volunteer your time.

### 5. Faculty-wide Technology Use Survey – Michelle Johnson

Teaching and Learning is making a survey for faculty feedback on technology use in the classroom. This survey will be going live in August 2024. Michelle encouraged everyone to do the survey as this will help TLC support faculty during these changing times.

## 6. ConnectED May 8, 2024

This event is an annual professional development day led by the Teaching and Learning Centre. The deadline for workshop proposals has been extended until Apr 5. Registration starts Apr 8.

## 7. Roundtable

- a. Kseniya Garaschuk shared an article about international students who were angered by failing grades, and felt exploited. See link for article.

[https://www.thestar.com/news/canada/international-students-angered-by-failing-grade-say-they-feel-exploited-now-the-university-is-giving/article\\_50c40ce0-ae64-11ee-b33b-4b4294de0ada.html](https://www.thestar.com/news/canada/international-students-angered-by-failing-grade-say-they-feel-exploited-now-the-university-is-giving/article_50c40ce0-ae64-11ee-b33b-4b4294de0ada.html)

Comments from the committee reflected a concern that international students can complain and get their grades changed. There has also been an increase of students at UFV complaining they have failed the course, even though they have paid the course fee. However, the student is not just failing the final exam, but failing throughout the course. One positive is that students are speaking up and challenging, they have a voice, however, some genuine concerns with students doing this. It is alarming that students equate paying for the course with getting a passing grade. Unfortunately, there is no language support available here at UFV for students which helps them get into academic programs. We are also seeing national students coming from K-12 struggling in post-secondary.

- b. **ASC Recruitment Fair for tutors for the 2024 season**

The ASC is hosting a recruitment fair on April 9, 10, and 11<sup>th</sup> in the learning lounge outside their centre in G building. This recruitment is to specifically look for students who can tutor in economics, physics, communications, biology, chemistry, and political science.

- c. **Thank your instructor initiative** – Claire Hay

This initiative was created as a way for students to anonymously thank their instructors. A link goes out via the VP Students newsletter. This is a way to hear the good faculty are doing.

- d. **Course Re-design May 2024**- hosted by Claire Hay. This workshop is for faculty who want to design a new course, or update a current course. Contact Claire Hay for more information [Claire.hay@ufv.ca](mailto:Claire.hay@ufv.ca)

- e. **Resources in the Library** – The Library has purchased a new database for interest to teaching faculty in digital humanities. You can access this by going to the library website and look under research databases. Also purchased is LexisNexis, diversity and inclusion ebooks, and a South Asian Archive Collection for India and Pakistan.

The makerspace in the Library is quite busy with events, and collaborations are going on with English and Sustainability.

- f. **Indigenous Curriculum Developer** - Leanne Joe is TLC's new Indigenous Curriculum Developer and she will be working with faculty to bring indigenous content to courses. You can connect with

her on the TLC website <https://www.ufv.ca/teaching-and-learning/inclusive-teaching/indigenization/>

- g. **Centre for Accessibility Services** – The deadline for course accommodations was April 1<sup>st</sup>. Upwards of 500 exams to accommodate this year. If you know a student who needs accommodations, please contact assessment services.

#### 8. TLC Report – Awneet Sivia

- **ConnectED May 8th:** This year’s “teach, learn, transform” ConnectED conference will host a variety of sessions and an amazing keynote speaker, [Dr. Kevin Gannon](#), author of *Radical Hope: A Teaching Manifesto*. The [Call for Proposals](#) is extended to April 5th – micro teach, SoTL research, extended teaching experience, and Communities of Practice sessions will be offered. Registration will open on April 8<sup>th</sup>.
- **Upcoming Events:** Please see [TLC Featured Events](#) for events coming up in February.
- **SLG:** One of the hidden gems of this university is the Support Learning Groups program. It is well documented in higher education research that the SLG’s peer-to-peer teaching model plays a significant factor in student success. Annual SLG reports indicate that courses supported by SLG Leaders have an overall increase in mean and median GPA. Furthermore, the competencies and confidence that SLG Leaders themselves develop are a huge reciprocal benefit of this model. UFV’s [SLG Program](#) is hiring new leaders for the 2024-25 academic year. Please encourage strong students to apply and consider hosting an SLG Leader in your course.
- **Video Production:**
  - [Celebrate Learning Event \(Dec 2023\)](#)
  - [Making Content Accessible \(video series\)](#)
- **Educator Journey Towards Reconciliation Leaders Group:** Lorna Andrews is working with seven administrative leaders for a specialized EJTR course on building capacity for Indigenization as leaders at UFV. The mix of senior leaders, deans, and department heads from across the institution has fostered rich and impactful learning conversations.
- **Policy 46:** The review of Policy 46 has been launched by Awneet Sivia, Claire Hay, and Victoria Surtees. A working group of members from all seven faculties will be working over the coming months to revise and update Policy 46.
- **FLEx:** Michelle Johnson has been ‘FLEx-ing’ with four faculty members in the Winter semester, visiting their classes, and discussing pedagogical innovations and ways to push practice forward across a variety of disciplines. This is a strong future trend in higher education – *in-situ mentorship*.

- **Learning Management System:** UFV will be changing to a new LMS in September 2025. Members of the TLC, including Soowook Kim, Courtney Boisvert, Fizza Haider, and Michelle Johnston, are working with ITS to plan for the selection process. Vendor demos from prospective LMSs will take place in May and June 2024.

**Readings:**

- [Kritik - How to Ensure Students Aren't Using AI Content for Assignments](#)
- [Radical Hope: A Teaching Manifesto \(ebook via UFV Library\)](#)

**9. Other Business**

- Information item: K-16 Education Summit Learning Exchange Webinars  
Registration link:  
<https://ufvca.zoom.us/meeting/register/u5cocu6hrTMvE9PfgjgBOCWxNEgjzKcoHKkt>  
Remaining topics and dates:  
Tues, Apr 9, 3–4 pm: Indigenization: Moving forward in a good way  
Tues, Apr 23, 3–4 pm: Tools for Learning: Trades partnerships with school districts
- Meeting adjourned at 3:50 pm
- Next meeting: Tues, April 30, 2:30 pm – 4 pm (Zoom)