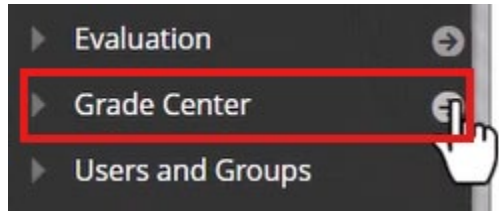




Download Assignments

You would like to download the assignments from your students to have them available offline.

1. In your course, navigate to the grade center



2. Click the dropdown option from the column header for the assignment you want. Then choose "assignment file download"

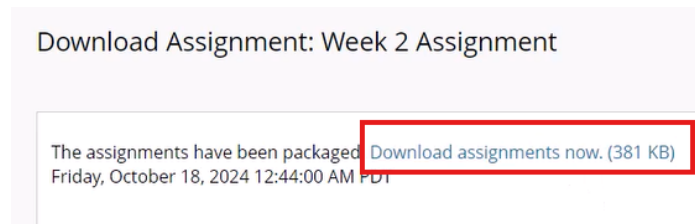
LAST ACCESS	AVAILABILITY	WEIGHTED TOTAL	TOTAL
October 17, 2024	Available	79.90277%(A-)	149.00
October 17, 2024	Available	71.54166%(B-)	133.00

3. Assuming you want all the students, select the checkbox next to "NAME" to select them all, then click submit

SELECT USERS

<input checked="" type="checkbox"/>	NAME	DATE	GRADE
<input checked="" type="checkbox"/>	Andrus, Michelle	Thursday, October 17, 2024 8:52:14 AM PDT	80.00
<input checked="" type="checkbox"/>	Boisvert, Courtney	Wednesday, October 16, 2024 8:42:05 AM PDT	75.00
<input checked="" type="checkbox"/>	Decamp, Sabine	Wednesday, October 16, 2024 10:23:22 AM PDT	80.00
<input checked="" type="checkbox"/>	Eide, Stephen	Wednesday, October 16, 2024 10:43:46 AM PDT	25.00

4. Please note, **you have not downloaded the assignments yet**, click “Download assignments now” link to get the zip file downloaded.



5. Now, if you navigate to your downloads folder, you'll have a zip file of the assignments. You will most likely need to navigate to the zip file and extract the files in order to access them, as the file names are usually too long to be accessed inside the zip file. This process is simple, navigate to your downloads folder and file the assignments file you just downloaded. Then right click on it and select Extract All. After this you will be asked to select a destination for the file, then click “Extract”

